

Orana Ski Club Limited

[ABN: 61 000 152 643

69 Perisher Creek Road Perisher Valley NSW 2624]

Orana COVID-19 Safe Plan

V11 – June 2022

**The purpose of this COVID Safe Plan is to provide guidelines to keep our members their families, guests and lodge as healthy and safe as possible. It may be revised as conditions and restrictions change (ref date and version)

**It is not intended as, nor should it be construed as constituting, a means to eliminate the risk of COVID-19 transmission/infection.

**The information in this document is presented for the purpose of improving member and public access to information about the COVID-19 virus and managing the risk that it presents.

On May 21 2020, NPWS contacted all lessors regarding lodge and premises preparations for the 2020 season and future season with the following direction:

“To be thoroughly prepared for the ski season if you are considering opening or operating your lodge, hotel or place of business, you may be required to have a COVID Safe operating plan in place. You must fully consider how you can adapt your business operation to meet current and changing restrictions and maintain physical distancing, rigorous cleaning and hygiene practices to keep your staff and guests safe in line with Government health requirements at time of lodge attendance. This requirement also applies to sublessees.” (NPWS, email to lessors)

This COVID-19 Safety Plan is intended to address this direction. All members and their guests are required to comply with this plan. The Committee will have a Zero Tolerance for any breaches. Non-compliance with the plan will result in immediate cancellation of Membership and refusal of future bookings by Guests.

We encourage individuals to take responsibility for themselves and be Covid prepared

Ongoing actions and monitoring

The COVID-19 pandemic is an evolving situation with constantly changing rules and requirements. The Club Committee is aware of the impacts of the health warnings and is continuing to monitor the situation. Each member / family group must understand their responsibilities and reporting lines associated with the Lodge

The Committee will take action as and when is necessary in the likelihood of:

- There is a COVID-19 infection within the Lodge or an identified high-risk situation.
- The use of the Resort changes or is closed.
- The Official health and workplace guidelines and rules change.
- Government or Lodge Lessor (NPWS) direction or a decision by a Resort Operator to modify or cease operations at the resort.
- Members will be notified of any impact to the use of the Lodge so they are able to make their own individual judgements about attending the Lodge. Attendance at the Lodge, and the potential risks that this may entail, is the sole responsibility of members and their guests.

Roles and Responsibilities'

The following contact details are provided in case in case of a breach or emergency

- Ambulance dial 000 Orana Ski Club street address is – 69 Perisher Creek Road, Perisher Valley
- Police (PVPS) Ski Tube Bld - **(02) 6457 5477**
- COVID 19 testing facility please refer to <https://www.health.nsw.gov.au/Infectious/covid-19/Pages/clinics.aspx> self rapid testing is also an option
- NSW Health will have a Covid Clinic set up in Jindabyne (5 Thredbo Terrace - limited hours) The Medical Centre in Perisher will NOT be acting as a Covid Clinic.
- NSW Fire & Rescue – **(02) 6457 5037** Garth.Willmott@fire.nsw.gov.au
- National Parks – **(+61 408 225 528)** Ryan.Petrov@environment.nsw.gov.au
- Public Health Liaison Officer NSW snowfields: 1300 066 055
- Club contact points – Shaun Kendrigan 0455 667 114 Glenn Goldrick 0412 473 412 or Ian Bonnette 0411 409 959 or any of the current directors

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1 Use and Occupation of Orana Ski Lodge

1.1 General requirements

There are numerous resources issued by government in relation to the COVID pandemic including general hygiene and individual protection. In this regard:

- Practice Good hygiene (see websites below)
- Cover your mouth when coughing and sneezing
- Wash your hands with soap and water
- Wash down surfaces/disinfect all surfaces
- Use alcohol-based hand sanitisers
- If you are sick stay home (Self isolate) - If you have a fever, cough and difficulty breathing, seek medical attention and get tested
- Social distancing - stay home, avoid large gatherings if they are not essential, wear a mask if unable to social distance
- Minimise physical contact keep 1.5mtrs away from others or wear a mask where this is not possible for your own safety
- We recommend that you keep up to date with your Covid 19 vaccinations and boosters.

There are sanitising stations installed strategically around the Lodge to assist members and their guests comply with these requirements as well as advice in relation to cleaning requirements. There are also appropriate cleaning products located in the storeroom near bathroom. Appendix B outlines a general cleaning list for the Lodge. This is not exhaustive and is a guide only. We encourage individuals to take responsibility for themselves and be Covid prepared.

The Club wishes to direct members to the following resources for more information:

<https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert>

<https://www.safeworkaustralia.gov.au/covid-19-information-workplaces>

<https://www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public>

1.2 Restrictions on attendance Orana ski club lodge

A member or their guest/s will NOT be permitted to attend the lodge or will be asked to leave if:

- They are or have been infected with COVID19 and have not recovered and are clear of the infection (ie COVID negative, no symptoms).
- They have been or have returned from overseas immediately prior to visiting the Lodge and have not completed the required quarantine/isolation period or testing requirements as per government regulations at the time of lodge attendance
- They are subject to a quarantine notice, self-isolation notice or similar.
- They are unwell and/or are showing symptoms of COVID19 (or flu like symptoms) and have not tested negative or those test results are not yet available.

1.3 Occupation of Lodge

Due to various government restrictions and guidelines, the use of the Lodge during the COVID pandemic will change in the following ways:

- There may be restrictions as to how internal spaces can be used (subject to Government rules at time of lodge attendance)
- There will be a greater focus on continuous cleaning and hygiene.
- There will be requirements in the event that a member or guest is infected by COVID previously or whilst at the Lodge, or if they display COVID like symptoms.

The Clubs response to each of these is set out below.

1.4 Numbers using Orana Lodge

The Club is licensed to accommodate no more than 12 persons at any one time You must also comply with all Federal and State Government Health orders, social distancing requirements and guidelines including the guideline to remain at a distance of 1.5 metres from any other individual if this is not possible we suggest you wear a mask.

The Club Management will adopt NSW Gov health guidelines, Members and their guests are requested to follow social distancing, health, and other NSW Gov health Guidelines in place at time of attending the Lodge

1.5 Lodge cleaning

Members and guests are responsible for ensuring the Lodge has been cleaned daily to a **high** standard as this is an important strategy to minimise transmission risk.

In addition, the Club Management have implemented a feedback form that will rate the cleanliness of the lodge prior to arrival, if the cleanliness of the lodge is not to your satisfaction we ask that you take photos, clean on arrival and complete the feedback form. Members and their guests must leave the lodge in a clean tidy and orderly manner (oven and fridge cleaned, bathrooms cleaned, floors mopped, all surfaces incl bed & pillow pvc covers, door handles, switches & touch points disinfected, rubbish bagged and placed in the laundry, tea towels washed).Feedback form - <https://forms.office.com/r/SES3B2j0Qd>

All areas cleaned and disinfected as per the below table. Not following this directive may lead to the Lodge being shut down. Sanctions may be applied to members or their guests in these instances.



QR code to feedback form

The checklist in Appendix A provides some guidance on the cleaning approach (this is not exhaustive)

1.6 Actions in the Event of a COVID contamination at Orana Ski Lodge

If a person staying in or visiting the Lodge has or contracts COVID19, the following process will be undertaken:

- The obligation for any person who has contracted COVID-19 whilst staying at Orana is to travel directly to the person's residence and remain isolated for 7 days rather than staying at the lodge. While leaving the Clubs' premises and returning to their place of residence, they should use appropriate personal protective measures (ie wear a facemask, gloves and stay 1.5 metres away from any other person and ensure arrangements are made to clean any surfaces that they may have come into contact with).
- Self-isolation should not occur at the lodge, if immediate departure is not possible, they should self-isolate in their bedroom. The bedroom should be well ventilated. The person should receive no visitors and any food should be eaten in their bedroom and where possible should not share a bathroom, or the bathroom and any items touched need to be immediately cleaned and disinfected after each use and those cleaning need to use personal protective equipment.
- The Department of Health may be advised of the infection and the Club will follow any direction issued by the Department or their delegate. The Department will be issued with a list of all occupants/contacts by the weekly Club Captain and Club Booking Officer if requested.
- The NPWS may be advised of the infection and the Club will follow any direction issued by the Service or their delegate.
- If the Club Management is required to organise a deep clean of the Lodge, this may limit occupation until cleaning is completed.
- It is up to the infected person to inform any others they are/have been staying with that are a close contact. If you are not aware of a guests contact details reach out to our booking office for assistance.

If a person has symptoms of COVID but the infection is not yet confirmed, the following process will be undertaken:

- The person who has the symptoms will be required to have a COVID test without delay. Rapid tests are now easy to purchase or book in for a PCR test.
- Southern District Health can be contacted on **1800 318 248** or visiting our webpage: <https://www.snswhd.health.nsw.gov.au/additional-pages/covid-19-testing-enquiry-form>
- NSW Health will have a Covid clinic set up in Jindabyne (5 Thredbo Terrace (limited hours) drive through)
- The Medical Centre in Perisher will NOT be acting as a Covid Clinic
- The person will be isolated until such time as the COVID test is confirmed. If that person is a minor their parent or guardian will be responsible for the care of that minor and that parent/guardian will also be isolated.
- The infected person or a responsible relative should inform the club immediately of a possible infection Contact the booking officer Shaun Kendrigan 0455 667 114 The person may choose to vacate the Lodge prior to the outcome of a COVID19 test but at all times should follow the instructions of the NSW Health or local Covid Marshals.

If you or any of your family/guests develop symptoms within 7 days of staying at the lodge:

- All persons staying at the lodge are encouraged to notify any other guests staying at the club during their infectious period that they may now be close contacts and encourage them to monitor for symptoms and get tested.

Appendix A

Risk Management Response and Action Plan

COVID19 Pandemic Risk

COVID19 is a very specific risk to the operation of the Lodge. While there are numerous components of the risk (e.g. risk to health and safety, economic risk, legal risk, regulatory risk, etc) it is the key health and safety risks that is the focus of this analysis.

COVID19 Action Plan

Strategy	What are the risks/issue	What actions to take
<p>promoting good hygiene and cleaning protocols within the Lodge to achieve infection prevention and control. At all times members and guests should practice social distance as per gov health regulations @ 1.5 sqm apart or wear a mask if that is not possible</p>		
Ski room/entry	<ul style="list-style-type: none"> Contamination when persons enter and touch surfaces, door handles, security lock 	<ul style="list-style-type: none"> Provide hand sanitiser station Daily cleaning/sanitizing by members/guests COVID safe signs displayed Aware of social spacing & restriction of numbers (if applicable)
Kitchen	<ul style="list-style-type: none"> High risk infection area due to communal cooking situation Contamination when persons enter and touch surfaces, door handles, garbage receptacles, dishwashers, ovens, sinks, shared cutlery, shared pots/pans, microwaves, ovens, Contamination from food preparation Social distancing constraints 	<ul style="list-style-type: none"> Co-ordinated cooking times to ensure social spacing Daily cleaning/sanitising by members/guests COVID safe signs displayed Aware of social spacing & restriction of numbers (if applicable) Provide hand sanitiser station Limit fresh food preparation. Suggest members/guests bring pre-prepared food Excess plates, cups, glasses, utensils, etc are removed from communal storage. All condiments to be removed Members/guests advised to bring their own supplies and remove after their stay. All tea towels to be washed daily in HOT water.

		<ul style="list-style-type: none"> • Provide boxes of disposable gloves. • Provide specific guidance on use of the kitchen via signage
Dining room	<ul style="list-style-type: none"> • High risk infection area due to communal eating situation • Contamination when persons enter and touch surfaces, door handles, heaters, windows, tables, chairs etc • Social distancing constraints 	<ul style="list-style-type: none"> • Sanitation stations • Aware of social spacing & restriction of numbers (if applicable) • Co-ordinated dining times to ensure social spacing • Cleaning/sanitising after every meal • COVID safe signs displayed • Social distancing 1.5 sqm apart
Lounge room	<ul style="list-style-type: none"> • High risk infection area due to communal seating situation • Contamination when persons enter and touch surfaces, door handles, sit on seats, heaters, switches • Social distancing constraints 	<ul style="list-style-type: none"> • Sanitation stations • Hand washing notices required • Cleaning/sanitising after every use • COVID safe signs displayed • Social distancing 1.5 sqm apart
Bedrooms	<ul style="list-style-type: none"> • Infection transfer by pillows, linen doonas, blankets, heaters, windows 	<ul style="list-style-type: none"> • Cleaning/sanitising after use • Club Management to remove lodge, blankets, cover. • Club Management have installed PVC mattress & pillow covers which should be disinfected on arrival and on leaving • ** Members/guests to bring own: <ul style="list-style-type: none"> ○ Pillowcase & Sheets ○ Doona/blanket/sleeping bag • COVID safe signs displayed
Bathrooms	<ul style="list-style-type: none"> • Contamination when persons enter and touch surfaces, door handles, sinks, shower facilities, heaters, windows 	<ul style="list-style-type: none"> • Cleaning/sanitising after use • Hand washing notices displayed • COVID safe signs displayed
General use areas	<ul style="list-style-type: none"> • Contamination when persons enter and touch surfaces, door handles, heaters, windows • Door handles, railings 	<ul style="list-style-type: none"> • Cleaning/sanitising after use • Sanitation stations • Hand washing notices displayed • COVID safe signs displayed

Laundry	<ul style="list-style-type: none"> Contamination when persons enter and touch surfaces, door handles, sinks, washing machine, dryer, storage, heaters, windows 	<ul style="list-style-type: none"> Cleaning/sanitising after every use Hand washing notices displayed COVID safe signs displayed
Drying room	<ul style="list-style-type: none"> High risk infection area due to communal storage of ski clothes exposed to resort facilities that may be contaminated Contamination when persons enter and touch surfaces, door handles, heaters 	<ul style="list-style-type: none"> This area is high risk and extra caution should be observed Area should be cleaned and sanitised daily, clothes and ski gear separated by family groups.
General	<ul style="list-style-type: none"> Provide tools for people to use to sanitise. 	<ul style="list-style-type: none"> Ensure adequate supplies are available

****Bedding****

To reduce the risk of COVID-19 transmission, all members and guests are required to supply their own bedding i.e. linen, blankets, doonas Etc.

ONLY MATTRESS ENSEMBLES and PILLOWS (Suitably encased / covered in a PVC protector are supplied)

NO BEDDING WILL BE SUPPLIED by/at Orana Ski Club.

You might find that a sleeping bag is an ideal replacement for blankets and doonas.

Appendix B Orana Ski Lodge

Cleaning guidelines to help prevent the spread of COVID-19 based on Federal/State Guidelines, 2020/21

Focusing on good cleaning protocols

Understand hygiene needs and cleaning protocols	<ul style="list-style-type: none"> Familiarise yourself with guidelines for all persons. Guidelines for personal hygiene and cleaning are to be adhered to at all times. Obey physical distancing guidelines as indicated throughout the lodge.
Suitable products/facilities for cleaning	<ul style="list-style-type: none"> Cleaning and sanitising facilities are present in appropriate locations, throughout the lodge. Spare sanitising and cleaning supplies are available in storeroom near bathrooms

Method/Approach	Actions
Ventilate rooms before you clean.	Allow fresh air to circulate for at least 20 minutes. If possible, leave all windows open during the entire cleaning process. (please close before leaving lodge)
Wash your hands thoroughly before and after each cleaning.	Use soap and water, and scrub for at least 20 seconds. If that's not possible, use a hand sanitiser with at least 70% alcohol.
Wear disposable gloves while you clean.	Gloves should be thrown out after each cleaning. Make sure to wash your hands immediately after gloves are removed
Clean, then disinfect.	Cleaning is when you use soap or detergent and water to remove dirt, germs and impurities. Disinfecting refers to the use of chemicals like bleach or alcohol to kill germs. Doing both is the best way to reduce the spread of infection.
Use the right disinfectant.	Diluted household bleach solutions, cleaning products with at least 70% alcohol, and most common disinfectants are believed to be effective against the coronavirus. Bleach is a strong chemical and care should be taken when using it.
Focus on frequently touched surfaces.	Light switches, doorknobs, and tap handles are just a few of the areas you'll need to disinfect.
Lounges and other soft, porous surfaces.	Carefully remove any visible dirt or grime, then use the appropriate cleaner for the material. If possible, machine-wash items according to the manufacturer's instructions. Antibacterial spray is available (glen20)
Wash all linen at the highest heat setting recommended by the manufacturer	That includes any machine washable mattress covers, kitchen towels. Wear gloves when handling dirty laundry.
Consider vacuum risks	Empty and clean vacuum filters every vacuum cycle.

General Cleaning Checklist for Lodge Areas

Area	Items to Clean/disinfect	
General	Doorknobs/surfaces Cleaning appliances: Fans and lamp chains Garbage and recycling bins & areas Hanging space Keys Washer/dryer units	Laundry – sinks, washers, storage Light switches/pulls Railings Tabletops Thermostats/heaters Windowsills and window/door handles Vacuum cleaners
Kitchen	All utensils, appliances, pots/pans, etc Cabinet handles and pulls Doorknobs Dishwashers	Kitchenware Sinks, benchtops, taps, other small appliances Ovens/microwaves Fridges – handles, internal areas Windowsills and window/door handles
Bathrooms	Shower curtains/doors Showers and tubs Sinks	Tap handles and spouts Toilets Windowsills and window/door handles
Dining	Doorknobs Railings Lamp chains/switches Light switches/pulls	Railings Tabletops/seats Windowsills and window/sliding door handles
Lounge	Doorknobs Railings Lamp chains/switches Light switches/pulls	Lounges especially arm rests Railings Tabletops Windowsills and window/doorhandles
Bedrooms	Hangers and luggage racks Bedheads/foot Nightstands/side tables/Mirror	Cupboards/dressers Windowsills and window/door handles Bed railings/ladders Heater controls Bed & Pillow PVC covers
Ski entry & drying room	Doorknobs, switches, heater controls	Hooks, Hangers

Orana

EXAMPLE of WAIVER OF LIABILITY IN FAVOUR OF ORANA SKI CLUB LIMITED

Current waiver can be completed electronically **HERE**

<https://forms.office.com/r/kDv1ZN1x9b>

- 1 The ORANA SKI CLUB LIMITED (ABN: 61 000 152 643) has put in place a number of preventative measures to reduce the spread of COVID-19. However, the Club cannot guarantee that you, your offspring, your guests or anyone else will not become infected with COVID-19. Further attending the Club could increase your risk of contracting COVID-19.
- 2 The Club has adopted the World Health Organisation Interim Guide and Operation Considerations for COVID-19 Management in the Accommodation Sector. You should familiarise and comply with those guidelines and encourage your guests do the same. Available: <https://apps.who.int/iris/handle/10665/331638>
- 3 You must also comply with all Federal and State Government Health orders, social distancing requirements and guidelines while at the club. Note that these may be subject t change, for current health orders refer to <https://www.health.nsw.gov.au/Infectious/covid-19/Pages/public-health-orders.aspx>
- 4 You must also comply with all Orana Ski Club Limited Board directions, which may be varied from time to time, in relation to Covid-19 requirements within the lodge.
- 5 You must read, understand and comply with the Orana Ski Club Limited COVID 19 Safety Plan <https://bit.ly/3v8jLKh>
- 6 You are also responsible for ensuring that all your family/guests comply with all COVID-19 requirements.
- 7 Any breach or non-compliance with any COVID-19 requirements may lead to a direction being issued to you and/or your family/guests to immediately leave the premises. If such a direction is issued you must comply with it.
- 8 By signing this form you agree to the above conditions and you also acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that you or your family/ guests may be exposed to or affected by COVID-19 by attending the Club and that such exposure or infection may result in personal injury, illness, permanent disability or death. You further understand that the risk of becoming exposed or infected by COVID-19 at the Club may result from the actions, omissions or negligence of yourself or others including but not limited to Club Directors and volunteers.
- 9 You voluntarily agree to assume all of the foregoing risks and to accept the sole responsibility for any injury to you or any of your family or your offspring under the age of 18 or your guests which may experience or incur in connection with attendance at the Club's premises. You hereby release, discharge and hold harmless the Club, its Directors, agents and representatives of and from any claims including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. You understand and agree that this release includes any claims based on acts, omissions or negligence of the Club, its Directors, agents and representatives whether the COVID-19 infection occurs before, during or after your attendance at any Club premises.
- 10 You further agree that if you or any of your guests display any flu like symptom then you must immediately notify the Club and follow the requirements set out in the COVID 19 Safety plan

Member / Guest / Child Full Name:		Member / Guest Signature	
Parent / Guardian Full Name (for Child < 18)		Parent /Guardian Signature	
Date:		Contact Phone Number:	

DIRECTORS Contact details – season 2022

Position	Name	Phone	Email
President	Ian Bonnette	0411 409 959	irbonnette@hotmail.com
Vice President	Sarah Goldrick	0402 203 957	Sgoldrick70@gmail.com
Co Acting Secretary/Treasurer	Ian Bonnette	0411 409 959	irbonnette@hotmail.com
Director - Co Acting Secretary	Therese Ravell	0410 605 936	therese.ravell@impacthr.com.au
Treasurer	Glenn Goldrick	0412 473 412	ggoldrick@gmail.com
Director & booking officer	Shaun Kendrigan	0455 667 114	shaunkendrigan@gmail.com
Director (website manager)	Daniel Djuracic	0403 682 981	indydof@gmail.com
Director	David Bonnette	0407 922 741	david@bonnettemarketing.com.au